

**UNIVERSITY OF ILLINOIS AT URBANA CHAMPAIGN
COUNSELING CENTER**

PRE-PROFESSIONAL GRADUATE ASSISTANTSHIP

Position Title:

Pre-Professional Graduate Assistant for the Counseling Center with emphasis on Programming for Asian Pacific American/Asian International Students

Type of Position:

25 to 33% graduate assistantship, nine months, beginning August 16, 2024. This position is a pre-professional graduate assistantship (PGA) geared for students in Clinical Psychology, Community Health, Counseling Psychology, Educational Policy Organization and Leadership, Educational Psychology, Medical Scholars, Nutritional Sciences, Psychology, Social Work, Special Education, Speech and Hearing Sciences, or other approved academic programs that would meet qualifications for a pre-professional experience.

Description:

Assist in the development and administration of programming for Asian Pacific American/Asian International Students

Duties:

- Conduct general outreach and prevention programming for the Counseling Center.
- Provide regular assistance to general counseling center operational demands.
- Deliver Counseling Center orientations, presentations, and workshops.
- Assist in joint programming with other campus agencies and student organizations.
- Survey related pertinent literature and assist with periodic needs assessment and program evaluation.
- Attend weekly Food for Thought series at Asian American Cultural Center.
- Attend regular supervision meetings with Asian Pacific American/Asian International outreach chair.
- Participate in supervision of Counseling Center Paraprofessionals (CCPs) in outreach roles and skill building workshops.
- Other duties as assigned.

Qualifications:

This position is a pre-professional graduate assistantship (PGA) geared for students in Clinical Psychology, Community Health, Counseling Psychology, Educational Policy Organization and Leadership, Educational Psychology, Medical Scholars, Nutritional Sciences, Psychology, Social Work, Special Education, Speech and Hearing Sciences, or other approved academic programs that would meet qualifications for a pre-professional experience. Knowledge of and experience working with Asian Pacific American/Asian International college student issues is preferred. Experience with designing and implementing skill building workshops and with program development and evaluation is desirable. Availability during the Counseling Center's business hours (Monday, Tuesday, and Friday 8 am to 5 pm; Wednesday and Thursday 8 am to 7 pm). Must also be flexible to work some evenings and weekends.

Compensation:

Commensurate with current university policies on graduate student stipends and fee waivers. **All applicants will be required to fill out a FAFSA form to assess eligibility for Federal Work Study Assistantships.**

Application Procedure:

Review of applications will begin immediately and will continue until the position is filled. To apply for the position please complete the form found at <https://forms.illinois.edu/sec/702301541>.

If you have any questions regarding the application process, please email Mary Barker, Human Resources Associate, mdietz@illinois.edu